



**UNION EUROPÉENNE DES MÉDECINS SPÉCIALISTES
EUROPEAN UNION OF MEDICAL SPECIALISTS
ORL SECTION & BOARD**

Prof. Karl Hörmann
President
E-mail: Karl.Hoermann@umm.de

Mr David Proops, M.S., F.R.C.S.
Secretary General
E-mail: david.proops@talk21.com

Dr. María de la Mota
Permanent Secretary
E-mail: mmota@seorl.net

Telephone: +34.649.994.298
Fax: +34.914.312.692

**MINUTES OF THE ANNUAL MEETING
OF THE UEMS ORL SECTION AND BOARD
Ischia, 1st – 4th October 2009**

Friday 2nd October 2009

08.30 - 09.00 Welcome and introduction of new delegates and guests.

Karl Hörmann

Karl Hörmann, President of the UEMS ORL Section and Board, welcomed all delegates attending the meeting specially those attending for the first time. He invited new delegates to one by one introduce themselves.

He acknowledged and thanked Reidar Grenman and Bernard Maillet for their presence, explaining how important it was for our Section to have them amongst our guests.

He also thanked Gaetano Motta for the organization of the meeting and the good job done by him and those that had worked with him to manage a good meeting and a great scenario.

Approval of minutes from the last meeting held in Norway 2008.

David Proops.

David Proops, General Secretary of the UEMS ORL Section and Board, summarized the minutes from the last meeting held in Norway 2008 and they were approved by all delegates.

09.00 - 09.45 MAIN TOPIC: EUROPEAN EXAM IN ENT-HNS. Report on the EBEORL exam performed in Mannheim last June.

Klaus Albegger

Klaus Albegger explained how the first exam held last June in Mannheim went. It was considered to be a great success with a large participation from many countries and a very good pass rate. In general all candidates were happy with the way it was performed, the questions and the speed with which the results were ready and announced. There were no significant complaints or problems to outline. There is a general interest in sitting this exam as it had been proven.

(See document 1 enclosed to these minutes)

09.45 - 10.00 ORAL EXAMINATION: “The task ahead”

Klaus Albegger and María de la Mota

María de la Mota presents a document that has been done by her together with the UEMS ORL Section and Board and coordinated by Klaus Albegger as a draft of how the Oral exam could be outlined. This document should be seen as a way to start the work that delegates needed doing during the meeting.

(See document 2 enclosed to these minutes)

Klaus Albegger presented as well the ESA (European Society of Anaesthesiology) documents regarding the oral part for the European Board exam as he felt it was a brilliant document and many things could be useful to arrange our own exam.

(See document 3 enclosed to these minutes)

10.00 – 10.30 Allocation of the delegates to the three working groups

David Proops

The three working groups are explained as well as the topics to be covered by each one of them. A Chairman and scribe for each of the groups are named. After this delegates are allocated to each of the three working groups.

GROUP 1

Chairman: Stanislaw Bien

Scribe: Christopher Milford

What form should the oral exam take?

- ✚ Form and contents
- ✚ How long should it be?
- ✚ How many tables and examiners per table?
- ✚ How many questions?

GROUP 2

Chairman: Angelos Nikolau

Scribe: Rory Walsh

- ✚ Language
- ✚ Number of examiners
- ✚ Understanding
- ✚ Financing
- ✚ Fairness

GROUP 3

Chairman: Jaime Marco

Scribe: Peter Gormley

- ✚ Selection of examiners
- ✚ Training of examiners
- ✚ How often should the exam take place?
- ✚ Where should the exam take place?

10.30 – 11.00 Coffee

11.00 – 13.00 Group work

The three working groups move into three different rooms where they work till lunch time. After lunch they should report on the activities and the conclusions arrived by each group.

13.00 – 14.00 Lunch

14.00 – 15.00 Report back of group work

The three groups reported on the work and the conclusions arrived by each one of them.

Group 1: *(See document 4 enclosed to these minutes)*

Group 2: *(See document 5 enclosed to these minutes)*

Group 3: *(See document 6 enclosed to these minutes)*

15.00 – 15.30 Discussion on the reports from each group

There is an open discussion between all delegates regarding the reports presented by each group.

15.30 – 16.00 Tea time

16:00 – 16.30 Consensus

Several conclusions are decided by consensus by all delegates after the presentation and discussion of the work done by the different groups.

- Four tables to be set up for the oral exam. Each candidate will go through a set of 8 questions (2 per table).
- Candidates should be allowed “to read the question as well as to hear it”
- The Section leaves to the board the decision of the charge for the exam (for candidates) between 500-700 euro, depending of the real cost of the exam.
- National Societies and Subspecialty Academies/Societies to nominate examiners for the oral exam.
- Requirements for the examiners: Active doctors, Good English skills, Experienced in examining.
- Place for next exam: Carlos Cenjor presents Pamplona during the ESPO meeting as a proposal to held the oral exam *(See document 7 enclosed to these minutes)*
Klaus Albegger presents Vienna during the ELS meeting (September 2010) as a proposal to held the oral exam.
The Board will make the final decision.

16:30 – 17.00 Conference from Bernard Maillet, UEMS Brussels

Bernard Maillet, General Secretary of the UEMS central in Brussels gives a lecture on the UEMS structure and function.

(See document 8 enclosed to these minutes)

17:00 – 17.30 The new regulations and policy of the School of specialization in ENT.

Alberto Eibenstein

(See document 9 enclosed to these minutes)

**17:30 – 18.00 Reports from Subspecialties on their programs and log book
Phoniatrics by Christiane Neuschaefer-Rube**

Christiane presented the log book in phoniatrics.
(See document 10 enclosed to these minutes)

The meeting was then finalized for Friday and all delegates were asked to be back in the room the following day at 09.00 hours to continue with further business.

Saturday 3rd October 2009

**09.00 – 09.30 Report on the attempted creation of a Section in Head and Neck
Oncology**

David Proops

David Proops reported on the attempted creation of a Section in Head and Neck Oncology within UEMS. This attempt was reported immediately to all UEMS ORL Section and Board delegates and through their Societies and their country representatives in UEMS it was successfully stopped. David thanked all delegates for their fast work and quick move against this attempt as it meant stopping this action which is obviously not good for our Section. However, David warned, not to relax as he feels they will try to do it again and we as a Section should be aware of it and watch carefully.

(See document 11 enclosed to these minutes)

**09.30 – 10.00 Report on the questionnaire “Relations between Maxillo-Facial
surgeons and ENT”**

David Proops

David Proops reported on the questionnaire that was sent to all delegates before the meeting to analyze the relation existing in their countries between the Maxillo-Facial surgeons and ORL.

(See document 12 enclosed to these minutes)

10.00 – 10.30 Financial report from the treasurer.

Thomas Somers.

The treasurer explained the UEMS ORL Section and Board financial situation and the positive end result of the accounts. He asked all delegates whose country had not satisfied the 2009 fee and in some cases also the 2008 one, to do so ASAP. He was congratulated by all present delegates for the account keeping and good financial situation.

It was decided and approved by all present delegates that those countries that do not settle the fee for 2 consecutive years will not have a voting right during the UEMS Section meetings. It is expected that this measure will be enough for all countries to remember their payments and no further actions should be undertaken.

(See document 13 enclosed to these minutes)

10.30 – 11.00 Summary on the oral exam structure and proposals.

David Proops and Klaus Albegger.

David Proops and Klaus Albegger reported on the decisions from the previous day work regarding the European Board Exam in ORL:

- ✚ The proposed structure for the Executive Committee, Advisory Board etc. are accepted by all present delegates.
- ✚ PWG will be included in the Advisory Board and can bring suggestions to the UEMS meetings and to the UEMS ORL Board between meetings but cannot be active part in the decisive bodies of the European exam. This decision is accepted by the only PWG representative in the room, Elina Salmi (Finland).
- ✚ It is suggested to officially nominate María de la Mota as Permanent Coordinator for the EBEORL-HNS. This proposal is unanimously accepted by all present delegates. She will work in direct relation with Klaus Albegger and the EBEORL Board and deal with the Web page administration, candidates to the exams and exam organization. At present she is helped by Sara Gonzalez in Madrid but as the EBEORL grows we may need to establish a permanent structure with more personnel and maybe in the future our own offices.
- ✚ There is also a proposal to officially nominate Klaus Albegger as Chairman of the EBEORL-HNS. This proposal is unanimously accepted by all present delegates. Klaus Albegger accepted the nomination and thanked all present delegates for their trust in his job.
- ✚ Proposal to nominate Angelos Nikolaou and Stanislaw Bien as the UEMS representatives for the EBEORL-HNS. This proposal is unanimously accepted by all present delegates and by the two nominees who thanked all present delegates for the nomination.
- ✚ Regarding the venue for the next exams in 2010 and considering the two proposals presented the previous day, Pamplona and Vienna, there is a proposal from the Board to organize the second written exam in Pamplona during the ESPO meeting in June 2010 and the first oral exam in Vienna during the ELS meeting in September 2010. In Pamplona, a meeting with the oral examiners for Vienna can be arranged in order to finalize arrangements for the oral exam. In June 2011 during the 1st Confederation Congress that will take place in Barcelona, both written and oral exams will take place together and will continue this way for the future, this will reduce travelling expenses for those undertaking the exam as they will have the possibility of sitting both at the same time and place. These proposals are unanimously accepted by all present delegates. Letters will be sent to EUFOS and EAORL before the end of the year asking them for their collaboration with the exam (MCQ's, GQ's) and the nomination of representatives for the EBEORL-HNS Board and for examiners.

11.00 – 11.30 Coffee

11.30 – 11.45 Closing Ceremony

The closing ceremony takes place after the coffee break as the authorities had to leave in a ferry and was difficult for them to stay till the end of the meeting.

The following authorities participated in the closing ceremony:

Giovanni Delrio, Dean of the Faculty of Medicine – Second University of Naples

Alberto Rinaldi Ceroni, SIO

Marco Piemonte, AOOI

Agostino Serra, AUORL

11.45 – 12.00 E-Learning

Ulf Schoensted-Madsen

Ulf reports on the letter received from UEMS in Brussels and that was sent to all delegates before the meeting for their information. It is agreed that at present the EACCME group within the UEMS ORL Section and Board will take care of the e-learning.

Karl Hörmann commented an offer from Thieme publishers to have an e-learning platform for free.

All the activities and work regarding e-learning need to be well studied and analyzed before any actions are undertaken.

Ulf will report on e-learning on every annual meeting as part of the normal agenda.

(See document 14 enclosed to these minutes)

12.00 – 12.45 Committee reports

1. EACCME. Dr. Ulf Schoensted-Madsen

Ulf Schoensted-Madsen presented a document explaining the activities of the EACCME group since last meeting.

There is a problem with the central UEMS group dealing with the on-line accreditation, many of the requests seem not to reach our group and there are many complains from Congress organizers as the response and timing is not good at all. The events many times take place without having been accredited and the credits are received later once the meeting has long finished with the obvious problems and disturbances.

(See document 15 enclosed to these minutes)

2. Exchange and manpower. Hans W Mollenhauer

Dr Mollenhauer presented the latest data of his study and statistics regarding ENT manpower in Europe for 2009 and the actual situation.

He asked once more all delegates to send the information every year.

Regarding the trainees exchange it was decided that it is not really of interest for delegates any more and it should be left as it takes a lot of work and effort from Otto and nobody ever replied.

(See document 16 enclosed to these minutes)

12.45 – 13.00 Future meetings

Malta 2010: Adrian Agius presents Malta for the 2010 meeting as it was decided last year in Norway. The dates for this meeting will be from the **7th to the 10th 2010.**

(See document 17 enclosed to these minutes)

Turkey 2011: Onur Çelik presents the meeting for 2011 to be held in Turkey as decided last year in Norway. The meeting will be held from the **29th September to the 2nd October 2011.**

(See document 18 enclosed to these minutes)

Lithuania 2012: Virgilijus Uloza presents Lithuania for the 2012 meeting. It will be decided next year in Malta.

(See document 19 enclosed to these minutes)

13.00 – 13.30 The iterate media tenacity towards doctors: the crime of stalking and the usual legal guardianship.

Silvia Bevione

Silvia Bevione, lawyer invited by Gaetano Motta, lectures all delegates.

It was found to be a very interesting lecture by all the present audience.

(See document 20 enclosed to these minutes)

The meeting finally adjourned at 13.30 hours with a vote of thanks to Gaetano Motta and Renato Piantanida for the excellent arrangements of the meeting.

Ischia, October 2009

Documents enclosed to the minutes:

1. Report on the exam performed in Mannheim 2009. Klaus Albegger
2. Proposal for the EBEORL-HNS oral exam. María de la Mota
3. Report on the ESA oral exam. Klaus Albegger
4. Conclusions group 1. Stanislaw Bien
5. Conclusions group 2. Angelos Nikolaou
6. Conclusions group 3. Jaime Marco
7. Proposal Pamplona for the European exam 2010. Carlos Cenjor
8. Lecture from Bernard Maillet
9. Lecture from Alberto Eibenstein
10. Logbook phoniatics. Christiane Neuschaefer-Rube
11. Attempt to establish a division on Head and Neck surgery. David Proops
12. Report on the relation between Max-Facs and ORL. David Proops
13. Treasurer report. Thomas Somers
14. E-learning 2009. Ulf Schoensted-Madsen
15. Activities CME group. Ulf Schoensted-Madsen
16. Manpower 2009. Hans W. Mollenhauer
17. Malta 2010. Adrian Agius
18. Turkey 2011. Onur Çelik
19. Proposal Lithuania 2012. Virgilijus Uloza
20. Lecture from Silvia Bevione