

Oral examination

Group 2

Language

- English
- Difficulty: many candidates can read English but may have difficulty expressing themselves appropriately
- Consider conducting exam in native language at a later stage when exam is accredited and held in individual countries

Number of examiners

- 3 groups of 2 examiners (+/- one observer)
- Total 9 tables=18 examiners
- The content of each group will be dealt with by other groups.

Understanding

- Simple terminology
- Avoid ambiguous terms
- Allow candidates time to understand the question
- Examiners should show flexibility depending upon candidates' level of English
- Examiners should show flexibility in answers, eg different treatment options in different countries/centres such as treatment of T₁N₀ SCC larynx by DXT/laser/surgery

Finance

- Financing should be organized centrally by Secretariat (Maria) with help from treasurer`s (T Somers) secretary
- Income vs Expenses:
 - A) **Income**
 - Candidates fee=500euro for 1st year
 - ?adjust in 2nd and subsequent sessions depending on expenses
 - 36 candidates daily =18,000euro
 - B) **Expenses**
 - Exam facilities ?free
 - Examiners expenses to be covered (travel/meals/accomodation)
 - No honorarium for the examiners

Fairness (1)

- Each candidate should get the same questions
 - The questions should be known to the examiners beforehand
 - Make and keep contemporaneous comments/notes on each candidates' answer (?by second examiner) in other words be prepared to discuss and justify each candidate's answer/result if they fail
 - Each examiner should mark the candidate and agree on a common mark
- Allow adequate time between candidates to discuss agreed result

Fairness (2)

Complaints

- Complaints should be dealt with by the central Secretariat and not by individual examiners
- Candidates have 30 days to appeal
- Candidates' records/notes should be stored for a minimum of 30 days
- Should examiners be indemnified/insured by UEMS against legal action by unsatisfied candidates?